

MISSION STATEMENT

The purpose of the Society is to provide leadership for the medical imaging and radiation therapy professions, and to promote excellent patient care through quality education and legislation.

BYLAWS ARTICLE I: NAME

The name of this organization shall be the California Society of Radiologic Technologists, hereinafter referred to as the CSRT.

ARTICLE II: DEFINITION and PURPOSE

Section 1: Definition

Radiologic technologist shall be the term used to define radiographer, nuclear medicine technologist, radiation therapist and sonographer and shall be used to describe the areas of certification or licensure. Additional terms of description may be adopted by the CSRT to define new areas of certification or licensure.

Section 2: Purpose

The purpose of the CSRT shall be to advance the professions of radiation and imaging disciplines and specialties; to maintain high standards of education; to enhance the quality of patient care; and to further the welfare and socioeconomics of radiologic technologists.

ARTICLE III: MEMBERSHIP

Section 1: Policy

- A. The Society is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits on the basis of age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.
- B. The name of the Society or any of its officers, Board of Directors, delegates or staff, in their official capacities, shall not be used in connection with a corporate company for other than that of the regular functions of the Society.

Section 2: Qualifications

- A. The members of the CSRT shall be those persons practicing in the medical imaging and radiation therapy professions.
- B. Membership in the CSRT shall be open to those individuals associated with the practice, education or administration of radiation and imaging disciplines and specialties.
- C. A candidate for membership shall submit an application for membership along with the required fee to the CSRT office. A qualified candidate shall be issued a certificate of membership.

Section 3: Categories

- A. Active members are those who are registered in a primary modality by certification agencies recognized by the ASRT or hold a California Radiologic Technology Certificate. They shall have all rights, privileges and obligations of membership including the right to vote, hold office and serve as a delegate.
- B. Associate members are employed in the technical, educational, managerial or corporate aspects of medical imaging or radiation therapy or want to support/get involved in CSRT and do not qualify for active membership. They have all the rights, obligations and privileges of Active members except to vote, hold office or serve as a delegate.
- C. Student members are those who are enrolled in medical imaging or radiation therapy programs. They shall have all the rights, obligations and privileges of Active members. Eligibility for student membership shall terminate upon initial certification or discontinuation of such education.
- D. Graduate Bridge members are those who meet the following qualifications: (1) have graduated from an accredited institution recognized by the ASRT in their initial medical imaging or radiation therapy program within the past 24 months or (2) hold a California Radiologic Technology Certificate and are within 24 months of their initial certification. They shall have all rights, privileges, and obligations of Active members.
- E. Institutional Members are available to educational institutes who have medical imaging or radiation therapy programs. Each Campus requires separate institutional membership.
- F. Retired Members are those who have requested and submitted evidence of retirement status from a certification agency recognized by CSRT or a certificate of recognition from a certification agency recognized by CSRT. They shall have all the rights, obligations and privileges of Active members except to hold office or serve as a delegate.

- G. Life members are Active members who have rendered exceptional service to the CSRT. They shall be selected by a majority vote at a regular meeting, upon unanimous recommendation of the Board of Directors. They shall pay no dues and have all the rights, obligations and privileges of Active members.

Section 4: Dues

- A. Dues and application fees for all members shall be established by the Board of Directors.
- B. No member who is in arrears for dues shall vote or hold office or shall be entitled to receive reports of the transactions of the CSRT. Any member in arrears for more than thirty (30) days will be erased from the rolls of membership.

Section 5: Resignation

Any member shall have the right to resign by written communication to the CSRT Executive office.

Section 6: Suspension and Expulsion

Any member may be suspended or terminated for cause. Sufficient cause for such suspension or termination of membership shall be a violation of the Bylaws or any lawful rule or practice duly adopted by the CSRT or any other conduct prejudicial to the interests of the CSRT.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

Section 7: Reinstatement

A member who has resigned or whose membership has been deleted from the CSRT for other reasons may be reinstated only after filing a new application and paying the fees as a new member.

ARTICLE IV: OFFICERS

The elected officers of the CSRT shall be: president, vice president, president-elect, and secretary-treasurer.

Section 1: Responsibilities

- A. President/Board Chairman
1. Perform duties consistent with the office.
 2. Shall preside at all meetings of the CSRT.
 3. Shall serve as Chairman of the Board, and Chairman of the Executive Committee.
 4. Shall be an ex-officio member of all committees, except the nominating committee.
 5. Shall appoint committee chairmen unless otherwise provided in the bylaws.
- B. Vice President
1. Perform all duties consistent with the office.
 2. Shall become familiar with and be able to assume the duties of the President in his/her absence or inability to act.
- C. President-Elect:
1. Perform all duties consistent with the office.
 2. Develop a close liaison with the President.
 3. Shall become familiar with the activities of the CSRT and make all preparations necessary for elevation to the office of President.
- D. Secretary/Treasurer
1. Shall perform all duties consistent with the office.
 2. Maintain meeting minutes.

Section 2: Term

- A. The president-elect shall serve for a term of one (1) year as president-elect, one (1) year as president, and one (1) year as immediate past president.
- B. The vice president shall serve for a term of two (2) year or until their successor has been elected.
- C. The secretary/treasurer shall serve for a term of two (2) years or until their successor has been elected.
- D. All terms shall begin at the close of each annual conference.

Section 3: Eligibility

An officer who meets eligibility requirements at the time of nomination shall be permitted to complete the term, even though employment status changes.

Section 4: Qualifications

- A. Shall be a voting member in the CSRT for one (1) year preceding nomination.
- B. Shall reside within the State of California.
- C. Shall practice in the medical imaging and radiation therapy professions.
- D. Shall be a voting member of ASRT.

Section 5: Vacancies

- A. A vacancy in the office of president shall be filled by the vice president.
- B. A vacancy in the office of president-elect shall be filled by a special election.
- C. A vacancy in the office of vice president, secretary-treasurer or immediate past president shall be filled by appointment unanimously agreed upon by the remaining members of the Board of Directors.

Section 6: Censure, Reprimand and Removal

Any officer may be censured, reprimanded or removed from the office for dereliction of duty or conduct detrimental to the CSRT. Such action may be initiated when the Board of Directors receives formal and specific charges against an officer.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The officer shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

ARTICLE V: ELECTIONS

Section 1: Nominations

- A. Nominations may be submitted by any CSRT voting member. Nominations should be sent to the CSRT executive office.
- B. The executive office shall satisfy itself that all candidates have the proper credentials and are willing to serve if elected.

Section 2: Balloting

- A. The Vice President, President-Elect, Secretary-Treasurer, and Director's-At-Large shall be elected by a plurality vote of the voting members of the CSRT. Officers and Board members shall serve until their successors have been installed.
- B. Ballots prepared by the CSRT executive office shall be sent to the voting members at least sixty (60) days prior to the annual conference.
- C. Ballots must be returned, postmarked no later than thirty (30) days before the annual conference or the ballots will not be counted.
- D. Newly elected officers will be notified of election results at least fourteen (14) days prior to the beginning of the annual conference.
- E. A tie vote will be decided by lot at a regular business meeting of the Board of Directors

ARTICLE VI: BOARD OF DIRECTORS

Section 1: Composition

- A. The Board of Directors shall consist of the elected officers, Directors-At-Large, the immediate Past-President, and the Student Committee Chair. The elected President shall serve as the chairman.
- B. Additional directorships may be established by a vote of the voting members. Such directors shall serve for a period of one (1) year
- C. The Executive Committee of the Board of Directors shall consist of the President, immediate Past-President and President-Elect.

Section 2: Responsibilities

- A. The Board of Directors shall be vested with the responsibility of the management of the business of the corporation.
- B. Provide for the audit of the books and accounts of the CSRT.
- C. Control all funds and/or properties of the CSRT.
- D. Select the site and date of the annual conference and, in the case of state or national emergency, to cancel the annual conference and to provide for the election of officers.
- E. Contract or employ such personnel as may be necessary to conduct the business of the CSRT.
- F. Fill officer and Board vacancies
- G. Establish policies for Board operation; recommend policies for the CSRT as a whole.
- H. Establish membership fees.
- I. Establish task forces and committees.
- J. Provide charges to committees and task forces.
- K. Fulfill requirements of ASRT regarding annual renewal including documentation of corporate existence and proof of current IRS tax-exemption status and documentation of appropriate tax returns being filed with the IRS in the prior year.

Section 3: Duties

- A. Officers duties are located under Article IV.
- B. Directors-At-Large:
 1. Perform all duties consistent with the position.
 2. Serve as committee chair as appointed.
- C. Immediate Past-President:
Perform all duties consistent with the position.
- D. Chair of Student Committee:
Perform all duties consistent with the position.

Section 4: Qualifications

- A. Members of the Board of Directors shall be active members of the CSRT and the ASRT.
- B. Board Members other than officers:
 1. Shall be voting members in the CSRT and ASRT.
 2. Shall reside in the state of California.
 3. Shall practice in the medical imaging and radiation therapy professions.
 4. Student Committee Chair shall be enrolled in a primary Radiologic Science program.

Section 5: Vacancies

A vacancy in the Board of Directors, except for President and President-Elect, shall be filled by an appointment unanimously agreed upon by the President and the remaining members of the Board of Directors to complete the unexpired term.

Section 6: Meetings

- A. The Board of Directors shall meet at least four (4) times each year, two of these meetings to be concurrent with the annual conference of the CSRT. Except for executive sessions, all Board meetings are open to the membership.
- B. The president, or a majority of the members of the Board of Directors, upon written request to the chairman of the Board, may call a special meeting, provided a fifteen (15) day notice to all Board members is given.

Section 7: Quorum

A majority of the Board of Directors' members shall constitute a quorum for all meetings.

Section 8: Censure, Reprimand, and Removal

Any Board Member may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the CSRT. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board Member.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer by at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

ARTICLE VII: CSRT DELEGATES TO THE ASRT HOUSE OF DELEGATES

Section 1: Delegates

- A. Two (2) CSRT delegates and alternates shall be appointed by the President.
- B. The CSRT shall submit to ASRT the names of the CSRT delegates and alternate delegate annually by the last business day in January.
- C. The CSRT has the power to remove delegates.

Section 2: Qualifications

- A. A delegate shall show proof of continuing education.
- B. A delegate shall be a voting member of the ASRT and the CSRT for two (2) years immediately preceding nomination.
- C. A delegate shall have served as an officer, or on the Board of Directors or as a committee member in the CSRT.
- D. A delegate shall practice in the medical imaging and radiation therapy professions.
- E. A delegate may serve concurrently on the board of any national radiologic science certification or national accreditation agency.
- F. A delegate shall have the time and availability for necessary travel to represent the ASRT

Section 3: Responsibilities

- A. CSRT delegates shall attend the ASRT House of Delegates' meeting and all meetings required of delegates.
- B. Respond to communications from the ASRT Office, ASRT Board of Directors or from the ASRT House of Delegates.
- C. Disseminate information to the CSRT

Section 4: Term

A CSRT delegate may serve for a term of two years; and may not serve more than two consecutive terms.

Section 5: Absence

An absence exists when an appointed CSRT delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the CSRT delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate's inability to attend the conference, as soon as possible. The alternate delegate shall be seated for that meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open. There shall be no on-site credentialing of delegates.

Section 6: Vacancies

A vacancy exists when a delegate has submitted a written letter of resignation or when the appointment process has not filled a delegate position. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.

Section 7: Censure, Reprimand and Removal

Any CSRT delegate may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the CSRT. Such action may be initiated when either Board of Directors receives formal and specific charges against the delegate.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The delegate shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the respective Board of Directors.

ARTICLE VIII: MEETINGS

Section 1: Annual Conference

- A. The CSRT shall hold an annual conference each year for the purpose of installing officers, receiving reports, amending Bylaws, and conducting such other business as may arise; and for presenting educational programs.
- B. The Board of Directors shall decide the date and site of the annual conference.

Section 2: Special Meetings

Special meeting of CSRT may be called at such time and place as may be designated by the Board of Directors. A majority of this group shall constitute sufficient authority. Members shall be notified at least thirty (30) days in advance of such meetings, together with a statement of the business to be transacted at the special meeting. No business other than that specified shall be transacted at the meeting.

Section 3: Quorum

A quorum for a business meeting or any special CSRT meeting shall consist of twenty five percent (25%) of the voting members registered at the meeting, including not less than two (2) officers. Once the quorum has been established at the first business session, the absence of a quorum at any subsequent business session shall not stop business from being conducted, providing that any action adopted is by the appropriate parliamentary vote and the correct number of votes of the established quorum.

ARTICLE IX: COMMITTEES

- A. The Board of Directors shall establish committees as deemed necessary in carrying on its activities. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors.
- B. The President appoints the chairman or coordinator of the committees unless in conflict with other sections of the bylaws. Either the President or the committee chairman may appoint the committee members. The Board of Directors will appoint the Student Chair.
- C. Specific charges to each committee are the responsibility of the Board of Directors.
- D. A vacancy in any committee shall be filled by appointment by the President.
- E. All committee chairmen and members shall be CSRT members as verified by the executive staff.

ARTICLE X: AFFILIATE ORGANIZATIONS

- A. The Board of Directors may authorize the establishment of affiliate organizations identified as districts, areas or chapters as subdivisions within the state.
- B. These organizations may be designated as geographic areas or discipline/specialty categories. The number of organizations (districts) and their boundaries shall be determined by the Board of Directors.
- C. A district-wishing to apply shall elect officers and hold regular meetings according to these bylaws for a period of not less than one year. The organization may then apply to the CSRT for official designation as a district.
- D. In the event that the district fails to elect officers and/or hold meetings during a one-year period, it shall be considered to be inactive.
- E. Inactive districts may reapply for district status following the established procedure.
- F. A district may be terminated by a majority vote of the Society Board of Directors.

ARTICLE XI: AMENDMENTS

Amendments to these bylaws may be made by a two-thirds (2/3) vote of the voting members present at any CSRT business meeting. Notice of such amendments shall be provided to all voting members at least thirty (30) days prior to the time of voting. Amendments shall be effective at the conclusion of the business meeting unless otherwise specified.

ARTICLE XII: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of the Modern Rules of Order: A Guide for Conducting Business Meetings, American Bar Association, 1999 shall govern the CSRT in all cases in which they are applicable in which they are consistent with the bylaws.

ARTICLE XIII: INDEMNIFICATION

Every officer, director, employee or delegate of the CSRT shall be indemnified by the CSRT against all expenses and liabilities, including attorney's fees, in connection with any threatened, pending or completed proceeding in which the above-named individual is involved by reason of their being or having been an officer, director, employee or delegate of the CSRT if the above-named individual acted in good faith and within the scope of the above-named individual's authority and in a manner reasonably believed to be not opposed to the best interests of the CSRT. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this organization or bylaw. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, employee or delegate may be entitled.

ARTICLE XIV: DISSOLUTION

In the event of dissolution or final liquidation of the CSRT, all of its assets remaining after payment of its obligations shall have been made, or provided for, shall be distributed to and among such corporations, foundations, or other organizations organized and operated exclusively for scientific and educational purposes, consistent with those of the CSRT, as designated by the Board of Directors.

**ARTICLES OF INCORPORATION
OF
CALIFORNIA SOCIETY OF RADIOLOGIC TECHNOLOGISTS**

The name of this corporation shall be CALIFORNIA SOCIETY OF RADIOLOGIC TECHNOLOGISTS.

II

The purposes for which this corporation is formed are:

- (a) The specific and primary purpose is an educational organization pertaining to the study of all Radiologic sciences.
- (b) The general purposes are to promote the science and art of all Radiologic sciences; to assist in establishing approved standards of training and recognized qualifications for those engaged in technical radiography and to provide a meeting place for the reading of papers and discussion of problems pertaining to the work of x-ray technicians, and Radiologic technologists.

III

This corporation shall have all powers permitted corporations organized pursuant to the general nonprofit laws of the State of California, including the power to enter into, make, perform and carry out contracts, for any lawful purpose without limit as to amount or nature, with any person, firm, association or corporation, municipality, county, state, government or other municipal or governmental subdivision.

IV

The corporation is being organized pursuant to the General Nonprofit Corporation Law of the State of California.

V

The county in this state where the principal office for the transaction of the business of this corporation is located in Los Angeles County.

VI

The names and addresses of the persons who are to act in the capacity of directors until the selection of their successors are:

AUGUST KNODT, JR.
351 Marie Avenue
Manteca, California

PAUL T. ICHINO
4301 Keever Avenue
Long Beach, California

ANNA B. AMES
805 So. McClelland Street
Santa Maria, California

LEONORE GALARNEAU
2815 Elvyra Way, Apt. #25
Sacramento, California

MARY HO SCHNITZIUS
143 Washington Drive
Salinas, California

VII

The authorized number and qualification of members of the corporation, the different classes of membership, if any, the property, voting, and other rights and privileges of members, and their liability to dues and assessment and the method of collection thereof, shall be set forth in the Bylaws.

VIII

This corporation is one, which does not contemplate pecuniary gain or profit to the members thereof, and it is organized solely for nonprofit purposes. Upon the winding up and dissolution of this corporation, after paying and adequately providing for the debts and obligations of the corporation, the remaining assets shall be distributed to a nonprofit fund, foundation or corporation, which is organized and operated exclusively for educational and/or scientific purposes and which has established its tax-exempt status under Section 501(c)(3) (the Internal Revenue Code). If this corporation holds any assets on trust, such assets shall be disposed of in such manner as may be directed by decree of the Superior Court of the county in which this corporation's principal office is located, upon petition therefore by the Attorney General or by any person concerned in the liquidation.

The name of the unincorporated association which is being incorporated is CALIFORNIA SOCIETY OF RADIOLOGIC TECHNOLOGISTS, the unincorporated association which is being incorporated hereby, have executed these Articles of Incorporation this 7th day of August, 1966.

Incorporation History

The specific factors, which prompted the desire of founding members to incorporate CSXT in 1938, cannot be determined, nor can the full scope of the review be ascertained. It is recorded fact that, because they were convinced the ASXT incorporation automatically covered affiliate societies, the members voted to permanently abandon the matter of CSXT incorporation. Once endorsed, this fallacious belief went virtually unquestioned until the 1950s. Even then, the questions were rather vague and lacked direction. By 1963, the Silver Jubilee year, the proliferation of functions sponsored, or cosponsored by CSXT, plus an increasing number of suits involving judgments against other organizations provided a climate of concern. The need to safeguard the financial assets of CSXT officers and members, in the event of such a suit, was the basis for a private investigation of the incorporation process by Anna B. Ames. Initially, the public library served as a general source of information and this stepping-stone led to limited, but personally frustrating access to the local law library.

In February 1964, an attorney was consulted and the study proceeded on a professionally directed, but still voluntary, course of action. By February 1965, the volume of data accumulated was sufficient to warrant interim appointment of an Incorporation Committee Chairman and a full report of the two-year investigation by Ms. Ames was scheduled on the agenda of the 1965 Annual Meeting. By vote of the membership in attendance, the abandonment resolution of 1940 was rescinded, and, with one dissenting vote, pursuit of organizational incorporation was mandated. The appointment of Anna Ames as Committee Chairman was officially reaffirmed and supported by the addition of Doug Purton and August Knodt as members of the committee.

Robert I. Phillips, incoming ASRT Board Chairman, was an invited guest of the 1965 CSRT Annual Meeting and his counsel was immediately sought. Through his efforts, copies of the New York and Texas Affiliate Society Corporate Bylaws were subsequently received by the Incorporation Committee and together with a copy of "Rules, Regulations, and Bylaws Acceptable to the California Corporate Code," the task of writing composite Corporate Bylaws was undertaken.

Almost immediately it became evident that two chapters of the Affiliate Bylaws conflicted with California regulations—Chapter II, Governing Body, and Chapter XVII, Amendments—both of which gave ultimate jurisdiction to non-California members. This discrepancy was considered at length in correspondence with ASRT Board members and, on their recommendation, the feasibility of foreign incorporation was reviewed. After learning the ramifications of this alternative from our attorney, it must be acknowledged that the review was short lived!

Committee endeavors continued and expanded to including a drafting of a proposal for presentation to the ASRT Board of Directors during their 1966 Annual Meeting. At a Sunday morning session, the CSRT delegation hammered out a compromise: In return for the right to incorporate under the laws of California, CSRT would prepare and submit a resolution to amend the ASRT Affiliate Society Bylaws. This was later accomplished and presented during the 1967 ASRT Annual meeting. The resolution provided for the addition of a Chapter to read as follows: "All provisions of these bylaws shall apply, except when in conflict with State law respecting nonprofit corporation."

Upon return to California, the Incorporation Committee prepared the formal application for official signature at the 1966 Mid-summer meeting. Subsequently, all required documents and the completed application were properly dispatched. The CSRT Articles of Incorporation were endorsed and filed under number 518146, within his office, by the Secretary of State for California on November 17, 1966. Following receipt by the Committee, our certified copy of the Articles was placed on file at the office of the County Clerk for Los Angeles County and a second certified copy was placed in custody of the CSRT Executive Secretary.

The able assistance and the capable, professional guidance of attorney Paul W. Davis, San Luis Obispo, were gratefully received and remain worthy of acknowledgment. Despite his lengthy involvement, he charged the Society a minimal token fee. After three years of investigation, evaluation, research and drafting of semantically appropriate Bylaws, the Incorporation Committee was dissolved at the 1967 CSRT, Inc., Annual Meeting in Anaheim.